



# Handout 6: Disagreeing

Name..... Date .....

## STEPS TO SUCCESS



### 1. Keep calm

Wait until you are calm before you speak



### 2. Be respectful

Show you are listening  
Value the other person



### 3. Use 'I' messages

In my opinion...  
I believe that...  
In my experience...



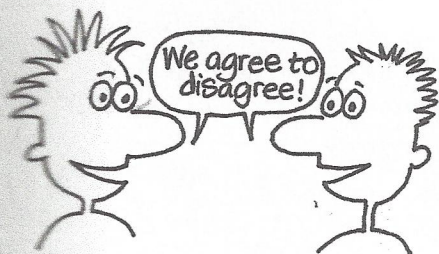
### 4. State the facts

Be prepared to tell people what you know



### 5. Consider compromise

Keep an open mind and don't walk away  
from compromise



### 6. Agree to disagree

If you can't agree, then agree to disagree  
and remain respectful and polite